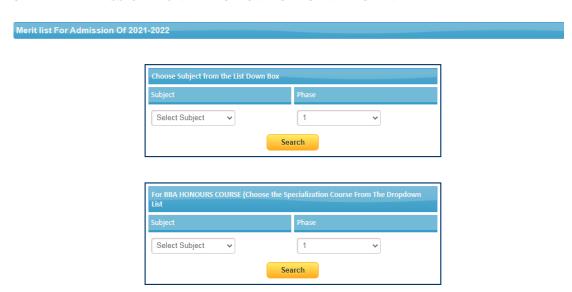
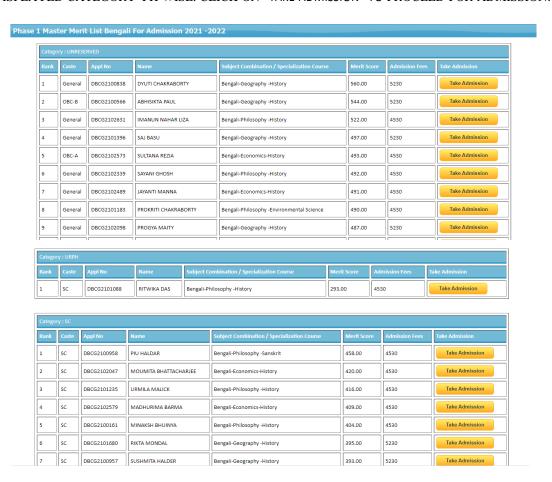
#### ADMISSION PROCEDURE

❖ OPEN THE ADMISSION LIST. THE FOLLOWING PAGE WILL OPEN.



- ❖ CHOOSE SUBJECT AND CLICK ON "SEARCH".
- ❖ THE FOLLOWING PAGE WITH THE LIST OF STUDENTS WILL OPEN. STUDENTS' NAME WILL BE DISPLAYED CATEGORY-PH WISE. CLICK ON "TAKE ADMISSION" TO PROCEED FOR ADMISSION.





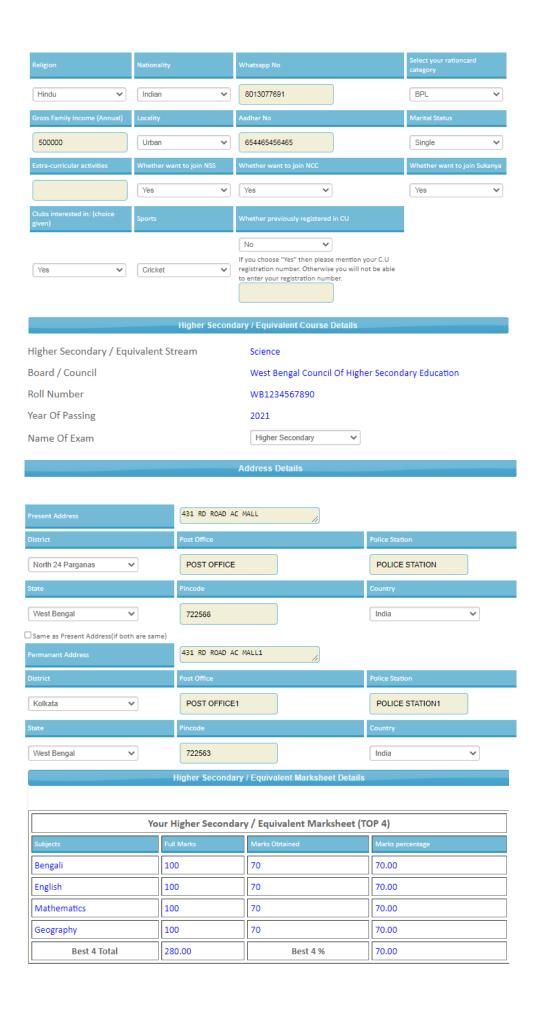
❖ YOU WILL NEED TO LOG IN USING YOUR APPLICATION NUMBER (ALREADY PROVIDED) AND YOUR PASSWORD (YOUR REGISTERED MOBILE NUMBER).



Enter Your Password to proceed

❖ AFTER LOGGING IN, THE ADMISSIO FORM WILL OPEN. PLEASE FILL UP THE FORM AND SUBMIT. AN EXAMPLE IS SHOWN BELOW.







Save & Continue

#### ❖ AFTER SUCCESSFUL SUBMISSION YOU NEED TO UPLOAD YOUR RELEVANT DOCUMENTS.

## Particulars of documents required for uploading:

## 1. Photograph Image

- Recent passport size photograph
- Size of file should be within 50 KB
- Resolution of the image is 100 DPI

## 2. Signature Image

- Size of file should be within 50 KB.
- Resolution of the image is 100 DPI

#### 3. Age Proof Document Image

- Admit Card of Madhyamik/Equivalent Examination or Birth Certificate
- Size of image should be within 150 KB.
- Resolution of the image is 150 DPI

## 4. Mark Sheet Document Image

- Size of image should be within 150 KB.
- Resolution of the image is 150 DPI

Besides those mentioned above following documents are also mandatory, if applicable:

#### 5. Caste Certificate Document Image

- Size of image should be within 100 KB.
- Resolution of the image is 100 DPI

#### 6. Persons with Disabilities (PWD) Certificate Document Image

- Size of image should be within 100 KB.
- Resolution of the image is 100 DPI

### 7. BPL Certificate Document Image

- Valid BPL Certificate required
- Size of image should be within 100 KB.
- Resolution of the image is 100 DPI

# 8. Migration Certificate Document Image

- Valid Migration Certificate required
- Size of image should be within 100 KB.
- Resolution of the image is 100 DPI

## 9. Equivalence Certificate Document Image

- Size of image should be within 100 KB.
- Resolution of the image is 100 DPI

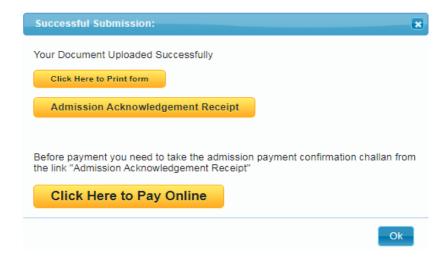
#### 10. Registration Certificate (for already registered candidates)

- Size of image should be within 100 KB.
- Resolution of the image is 100 DPI

An example is given below:



❖ AFTER SUCCESSFULLY UPLOADING ALL THE DOCUMENTS A MESSAGE WILL APPEAR.



❖ YOU CAN TAKE A PRINT OF YOUR ADMISSION FORM AND ADMISSION ACKNOWLEDGEMENT RECEIPT. THE ADMISSION ACKNOWLEDGEMENT RECEIPT IS A PRE-REQUISITE FOR PAYMENT OF ADMISSION FEES, AND IT WILL REMAIN EFFECTIVE TILL 27<sup>™</sup> AUGUST 2021. PAYMENT CAN BE MADE EITHER OFFLINE AT ANY SBI BRANCH OR ONLINE THROUGH THE LINK GIVEN IN THE PORTAL.

## UPLOADING BANK STATEMENT

❖ ONCE YOUR PAYMENT IS DONE, PLEASE UPLOAD YOUR TRANSACTION RECEIPT AT THE LINK PROVIDED (<a href="https://dbcgadmission.com/appllogin1.php">https://dbcgadmission.com/appllogin1.php</a>). LOG IN WITH YOUR APPLICATION NO AND PASSWORD (REGISTERED MOBILE NUMBER).

Section 1	Deshbandhu College for Girls ONLINE ADMISSION 2021-22
	Upload your Bank Statement
	Log Out
	•
Application No	DBCG2102047
Name	MOUMITA BHATTACHARJEE
Upload Your Bank Statemen	(JPG/ jpg/ PNG/ png format)  Choose File No file chosen
	Submit The Form

❖ YOU CAN ALSO DOWNLOAD THE PAYMENT ACKNOWLEDGEMENT (PAYMENT RECEIPT CHALLAN) FROM THIS PAGE ONCE THE COLLEGE RECEIVES PAYMENT CONFIRMATION FROM THE BANK. KEEP THIS CHALLAN AS THE PROOF OF YOUR ADMISSION.

